



**Malawi  
Revenue  
Authority**

## INVITATION TO BID

# TENDER FOR THE SUPPLY AND DELIVERY OF FURNITURE FOR LILONGWE ICT OFFICES

PROCUREMENT REF NO: MRA/ICT/FURNITURE/04/2026/001

NATIONAL COMPETITIVE BIDDING (NCB)

DATE OF PUBLICATION: 13TH APRIL, 2026

1. The Malawi Revenue Authority (MRA) is an agency responsible for collecting and accounting for tax revenue on behalf of the Malawi Government. The Authority has therefore budgeted funds to be used for the procurement of furniture to be used at its new ICT offices in Lilongwe.
2. The Chairperson, Internal Procurement & Disposal Committee of the Malawi Revenue Authority (MRA) now invites sealed bids from eligible and qualified bidders for;

Lot No.	Description	Delivery Period
1	Supply and Delivery of Workshop bench & Workshop Stool	6 Weeks
2	Supply and Delivery of Reception Desk, Chair and Airport Chair.	6 Weeks
3	Supply and Delivery of Ordinary Swivel office Chairs and 4-Sitter Cubicle Desks	6 Weeks
4	Supply and Delivery of Boardroom Table & Chairs	6 Weeks
5	Supply and Delivery of Manager Desk, Manager Chair, Manager Visitor Chair and Filing Cabinets	6 Weeks

3. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2025) and Public Procurement Regulations (2020) of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
4. A complete set of the bidding document shall be acquired upon payment of a non-refundable fee of **K10, 000.00 (Ten Thousand Malawi Kwacha)** in cash or bank certified cheque or any convertible currency. Bidding documents may be purchased from the **Cash Office, Room 123, on Floor Number 1 of Msonkho House, Blantyre.**
5. Bids must be deposited in the tender box on Ground floor main reception, **MRA Msonkho House, Blantyre** at or before **15.00hrs local time on 07<sup>th</sup> May, 2026.** Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend the opening proceedings at **15:00 hrs on 07<sup>th</sup> May, 2026.**
6. Bids in sealed envelopes clearly marked and indicating the procurement reference number; **MRA/ICT/FURNITURE/04/2026/001** should be addressed to:-

**The IPDC Chairperson  
Internal Procurement and Disposal Committee  
Malawi Revenue Authority  
Msonkho House  
Private Bag 247  
Blantyre**

MRA reserves the right to reject any or all bids and is not bound to accept the lowest or any bidder.